

December 28, 2020

To: Board of Trustees of Longview Library
From: Chris Skaugset, Library Director
Subject: Board Meeting – January 4, 2021 at 4:00 p.m. via Zoom

All members of the public are encouraged to listen in to the meeting and participate via a moderator. For information about Zoom accessibility, please contact the Library Director's Office at 360-442-5309.

Chris Skaugset is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/3225579700?pwd=L1ZEbDdNWjZ5eWM3T0dyN29NdINuUT09>

Meeting ID: 322 557 9700

Passcode: Xt#pa6

One tap mobile

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Passcode: 566826

Find your local number: <https://us02web.zoom.us/j/kboxBudjNz>

AGENDA

1. **Call to Order**
2. **Roll Call – Introduction of Members**
3. **Election of Chair and Vice Chair (Elections held by Mr. Skaugset)**
4. **Approval of Agenda**
5. **Approval of December 7, 2020 Minutes**
Action: Approve/Amend minutes
6. **Approval of Claims – Action Item**
Action: No Action
7. **Surplus Materials – Action Item**
Action: Approve/Disapprove Surplus Materials
8. **Constituent Comments – Limited to 3 minutes**
9. **Chair and Board Reports**
10. **Librarian’s Report**
 - a. COVID-19 Update
 - b. Budget Update
 - c. Winter Reading Program
 - d. Statistical Report
11. **Other Business**
 - a. Next Meeting, February 1, 2021 at 4:00 p.m.
12. **Executive Session (if necessary)**
13. **Adjournment**

Enclosures