

City of Longview Minutes Library Board of Trustees

Monday April 6, 2015

4PM

Library Board Room

1. Call to Order

The meeting was called to order at 4:09 PM.

2. Roll Call

Present were Chris Skaugset, Mike Theriault, Linda Bagaason, Jerry Zimmerman, Judy Fuller, George Hext and Cathy Lowman.

3. Approval of Agenda

Agenda was approved with a request from Judy Fuller for discussion on the Foundation's proposal for plans for the renovation of the Auditorium under Other Business.

Linda Bagaason stated that she had something that she too would like to bring up and discuss for just a few minutes today.

4. Approval of Minutes

Minutes were approved as written.

5. Approval of Claims

Claims were approved as presented in the amount of \$18,154.70.

6. Constituent Comments

There were no constituents present.

7. Chair and Board Member Reports

Judy reported that she is glad to see that both Longview business owners as well as Longview property owners are now able to acquire a Longview Public Library card.

Linda spoke on the upcoming social event scheduled for May 8th, from 6-8PM at the Longview Public Library which will include the Board of Trustees, the Friends and the Foundation. This will be a meet and greet as well as recognizing the incoming and outgoing members; this would include from our board Virginia Cowden-Kretzler and George Hext. This is an invitation only event and it was asked that each board member bring a bottle of wine for the event.

8. Librarian's Report

a. Youth Services Update

Chris reported that they have begun interviewing for the Youth Services Specialist position. They interviewed five people last week and there will be two interviews this week. He is hoping for a start date of about May 1, 2015. It was asked where the position was advertised and he reported that it was on the City of Longview website, The Daily News, Pacific Northwest Library Association, and American Library Association.

b. Elizabeth Partridge promotion

Elizabeth Partridge was recently promoted to Adult Literacy Librarian. She included a summary of this year's Fire it Up program showing participation, comparisons and plans for the 2016 program for all in attendance.

c. National Library Week, April 12-18: Proclamation at April 9th meeting

Chris reported that he would like a board member to attend the upcoming City Council meeting to speak briefly about the library and to receive the Proclamation from the Council. It was decided that George Hext would attend, along with Judy Fuller.

George then spoke about a recent conversation he had with a patron that had been using the library for many years, starting as a child and had so many good things to say about the Children's programming.

Judy then mentioned a recent interaction between staff member Susan Meyer and her interactions with a young patron. This patron comes in with her grandfather and always asks to see Susan. Susan speaks to this young child as if she was an adult and they all enjoy the conversations and the connection.

Linda then commented that she has witnessed on two separate occasions, patrons who were dissatisfied and/or unhappy with something here at the library and she feels that the issues were handled professionally and the patrons were given excellent service.

d. Library Amnesty Day

Chris asked that we be able to offer a Library Amnesty Day on April 27th, so that patrons who return any items on that date will not be charged any fines. This helps to bring items back that folks are afraid to bring back because then a charge will be posted to their account.

A motion was made and approved for April 27, 2015 to be Library Amnesty Day, in conjunction with the library's birthday.

The library is 89 years old as of April 2015. Amnesty Day will be on flyers and signs to make the public aware.

e. WLA: April 15th-17th

Chris reported that he will be attending this conference in Marysville, WA at the Tulalip Resort.

f. NW Voices

Chris shared that there are two upcoming NW Voices events for the month of April. The first event is Monday, April 13th with Peter Heller and the second is Monday, April 27th with Washington Poet Laureate Elizabeth Austen and Joseph Green.

g. Statistical Reports

Chris shared the Statistics with all in attendance. He did share that there has been about 20 new cards issued through the reciprocal borrowing agreement with Kelso. George asked if the statistics are ever included in the packets for the City Council members. Chris stated that they are not, but he can have them included in the future.

9. Other Business

- a. Our next meeting is scheduled for May 4, 2015 at 4PM. Linda notified us that she will not be at that meeting.

- b. Judy spoke regarding the Foundation's ideas on renovating the auditorium. Her suggestion was to have a professional assessment on how this can be made into a top of line multipurpose room. As she stated there are so many things here that appear to have just been patched up within the Longview Public Library. Chris stated that we could have someone in to look at the just the auditorium or perhaps wait until the 2016 capital improvements projects where the entire building can be looked at. Once there is a plan in place it may be easier to fundraise for the Auditorium if there is something visual for contributors to actually see the plan. There was discussion on the possibility of rolling shelves for the Friends book sorts as well as whether the Auditorium is the best place for the books to be stored. It was decided to wait until the 2016 capital improvements project to address the Auditorium along with the rest of the building.

10. Executive Session (if necessary)

None.

11. Adjournment

The meeting was adjourned at 4:46PM.

